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 H.G. - 1
 H.G. - 2
 L.G. - 3

This form should be completed and returned to the Tea Commissioner.
 P.O.Box 363, Colombo 1. on or before 30th September, 1991.

No.....

2780730
 Mr. Delagade

COST OF PRODUCTION OF MADE TEA PER KILO - 1990

1. Name of Estate :
2. Ownership - S.L.S.P.C./J.E.D.B./Co-operative/Others/Private :
3. Revenue District :
4. Period of Accounting :
 (Calender Year 1990 or Financial Year 1990/91)
5. Elevation of Factory :metres/ft.

පිටුව 1
 ID 4

6. Extent under tea : Bearing : Not bearing	Type	Extent in Bearing Hectares	Extent not in bearing Hectares	Total Extent Hectares
V.P. 92.207 51.80 } Seeding 161.60 }	(i) V.P.	6 92.207	6 51.80	6 144.007
අවසන් කරන ලද මුළු ප්‍රදේශය 161.60	(ii) Seeding	6 161.60	6	6 161.60
මුළු ප්‍රදේශය 303.807	Total	6 303.807	6	6 303.807

1. Total yield of green leafkilogrammes
2. Yield of green leafkilogrammes per hectares

NOTE: Produce of immature tea if brought into selective plucking should be Excluded from (a) and Included under (b)

7. Quantity of Tea produced in factory :
 - (a) From leaf produced in estatekilos made tea ✓
 - (b) From leaf bought from outsidekilos made tea ✓
 - (c) Totalkilos made tea

NOTE: 7(b) should be all tea made out of green leaf purchased from outside. Produce of leaf of all divisions and any other estates managed by the factory should be included under (a)

7(c) is the total quantity of tea manufactured in this factory.

9.2 (A) 1. Labour wages (including all allowances) in respect of

	<u>Total Cost</u>	<u>Unit Cost</u> (Upto 2 decimal) places in cts.)
	Rs.	
(a) Weeding, Upkeep of fences, Establishment of cover crops etc.	01
(b) Control of Pests and diseases	02
(c) Manuring	03
(d) Plucking	04
(e) Pruning	05
(f) Supply of vacancies	06
(g) Terracing and Draining	07
(h) Field watchers	08
(i) Miscellaneous	09

9.2 (A) 2. Cost of Materials and /Tools

(a) Fencing (bared wire, pests etc)	10
(b) Control of Pests and Diseases	11
(c) Fertilizer	12
(d) Other materials and tools	13
Sub Total	

9.2 (B) Transport cost incurred in production & in supervision

(a) Wages of Drivers and Cleaners	14
(b) Repairs to vehicles	15
(c) Fuel	16
Sub Total	

Note : 9.2 (A) below should be the total of all such costs in part 2,

A & B. The respective unit cost is this total cost aggregated, and divided by 7(a).

(C) Cost of Green Leaf

	Qty.	Total Cost	Unit Cost (Upto 2 decimal places in cts.)	
(a) Total cost of Estate leaf	17
(b) Total cost of Bought leaf	18

The unit cost in respect of any cost item in part 2, E.F. should be, the total cost divided by the total made tea i.e. 7(c).

Note that all unit costs should be given in cents. the actual amount paid

(D) Manufacturing cost

(a) Factory Labour (including salaries of Factory officer mechanics, engine Driver etc.	19
(b) Fuel for engines (Motive Power)	20
(c) Fuel for Driers (i) Oil	21
(d) (ii) Firewood	22
(d) Electricity (Electrical power purchases)	23
(e) Machinery Upkeep	24
(f) Packing materials	25
(g) Factory Sundries	26
Sub Total	

(E) General Charges

Supervisory Staff

(a) Monthly paid salaries and all allowances (including provident fund contributions, gratifications, compensation bonuses, etc.)	27
(Salaries & wages for Marketing should be shown under F.)	

(b) Visiting charges	28
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Labour

(c) Holiday wages to labour	29
(d) Feeding and schooling	30
(e) Concessory grants (Labour, welfare, pension of labour etc.)	31
(f) Sanitary, medical and maternity benefits	32
(g) Contribution to employees Provident Fund (National)	33

Upkeep of Bungalows, Interest, Insurance & Depreciation

(a) Upkeep of bungalows, roads buildings, lines etc.	34
(b) Interest	35
(c) Insurance	36
(d) Depreciation (buildings, factory machinery, vehicles etc.)	37
(e) Bank Charges & Commission	38
(f) Any other expenses	39

Office & Other Expenses

(a) Stationery, Subscriptions, postage Telephone etc.	40
(b) Auditor's fees	41

no 5/12
20 11 1964

(c) Rent	:	42
(d) Acreage Fees and Local Taxes	:	43
(e) Salaries & Wages	:	44
(f) Other general expenses not specified above	:	45
Sub Total	:	

(F) Marketing, Management and Other Expenses

(a) Transport to Colombo Auctions or Port of Shipping	:	46
(b) Storage and Handling	:	47
(c) Brokerage (amount deducted by brokers from the sale price)	:	48
(d) Head Office costs	:	49
(e) Salaries & Wages of Marketing personnel	:	50
(f) Any other expenses	:	51
Sub Total	:	

Note: Estates which send their teas to London and Off shore Auctions should include expenses only upto the point of shipping from Sri Lanka.

10. All inclusive cost of production per kilo of Made Tea
.....Rupees per kilo.

11. Net sale average per kilo of made tea for the year
..... Rupees per kilo

10 in 11 1964
net sale average

This should indicate gross proceeds of all sales (Ex-factory as well as Auctions) less Ad Valorem Tax.

I certify that the above particulars have been checked by me and found correct. They tally with the financial and accounting records maintained in respect of the estates.

.....
Superintendent.

Date :.....